

MORAINÉ TOWNSHIP, LAKE COUNTY, ILLINOIS

MINUTES OF REGULAR BOARD MEETING

January 9, 2020, 7:00 PM

The meeting was called to order at 7:00 p.m., and upon roll call the following members were present: Supervisor Anne Flanigan Bassi, Trustees Pablo Alvarez, Dwayne Douglas, Cindy Wolfson and Amy Zisook.

Also present: Clerk Gail Feiger Brown, Gail Hodges (Family Service of Lake County), Robbie Boudreau (Southeast Lake County Faith in Action), and Moraine Township residents Janet Freed and Ginny Schulte.

Public Comment

There was no public comment.

Agency Presentation

Gail Hodges, Family Service of Lake County

The Township was thanked for its grant which supported family counseling and the Latino Educational Continuum, which includes Homework Club, Nuestro Verano summer camp, YESS middle school program, Latino Youth Initiative high school program and YESS/LYI summer camp. Moraine Township residents comprise 100% (83 students) of Latino Educational Continuum clients, 49% (230) of counseling clients, totaling 86% of all Family Service clients.

Robbie Boudreau, Southeast Lake County Faith in Action (SLCFIA)

The Township was thanked for its grant which supported escorted transportation services. 50% (103) clients of the program are Moraine Township residents. 65% of the program's clients are aged 85 or older. Clients are mobility challenged and need an escort to accompany them to doctors' visits and on errands. This year clients required

assistance to travel greater distances. SLCFIA created a transportation guide for their clients, listing resources by city.

Approval of Minutes

Trustee Alvarez moved, seconded by Trustee Wolfson, Approval of the [Minutes of the December 12, 2019 Regular Board Meeting](#). The motion passed unanimously by voice vote.

Approval of Bills

Trustee Douglas moved, seconded by Trustee Zisook, Approval of the bills for the period December 13, 2019-January 9, 2020 in the following amounts: \$8,192.48 General Assistance Fund, \$37,149.96 Town Fund. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Douglas, Wolfson and Zisook; voting Nay: none.

Action Item

Increase in grant amount for Emergency Assistance

Trustee Douglas moved, seconded by Trustee Wolfson, to set Moraine Township Emergency Assistance grant amounts as follows beginning January 1, 2020: Single member household \$1,000.00; additional \$100.00 for each additional household member. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Douglas, Wolfson and Zisook; voting Nay: none.

Reports

- **Assessor's Report**
- No report.

Supervisor's Report Anne Flanigan Bassi

- Trustees were given service reports for the 15-month period October, 2018 through December, 2019.
- Trustees were given drafts of the Township's article that will appear in the February Highlander.
- The office holiday party will be held on January 14; unfortunately none of the Assessor staff will be able to attend due to hearings on assessment appeals. We will have lunch brought into the Township for all staff in mid-March after hearings on appeals have concluded. Thanks to Trustees Wolfson and Zisook for covering the office during the party.

- Thanks to Trustees Wolfson and Zisook for helping out at the office over the holidays when many staff members were out. Thanks to Trustee Wolfson for organizing the supply closet and collating VITA folders.
- Supervisor Bassi is continuing her search to hire a part-time webmaster.
- The Community Chest received over \$40,000.00 in donations the last quarter of 2019, excluding the credit account at Sunset Foods.
- The Regular Board Meeting scheduled for January 23 will be moved to January 22 at 7:00 p.m.
- Sexual Harassment Prevention Training is required for all Township employees effective January 1, 2020. Once the on-line training is available through the Illinois Department of Human Rights, staff and elected officials will be required to take it.
- Seven computers in the office will need to be replaced as their Windows operating systems cannot be upgraded and will not be supported by Microsoft after January 20.
- Volunteers are training to participate in the 2020 VITA program.
- Thanks to Home Instead for the 100 holiday gift bags for seniors. They will be distributed by Staff Linda Contreras and Lupe Somerville during winter wellness visits.
- The taxi coupon program is being re-evaluated. There have been issues with misuse and the cost of the program. Current taxi coupon recipients will be sent a letter from Supervisor Bassi notifying riders of the program about the re-evaluation, along with a flyer for the Door-to-Door van service, and a coupon for a free round trip van ride.

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Latino Advisory Committee Report

- No report

Food Insecurity Issues Report Amy Zisook

- 85 Winter Vacation Breakfast/Lunch food bags were picked up by families; this is an increase of 20 bags over last year.
- Trustee Zisook and Clerk Brown are meeting with Moraine Township residents Deborah Coven and Jenny Fisher to discuss the possibility of Northwestern University Campus Kitchen food program offering a dinner for families in our community.

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Food Pantry Report Anne Flanigan Bassi

- The Township will hold a food drive at the Martin Luther King, Jr. Day of Service event at the Highland Park Recreation Center on January 20. Donations will be dropped off at the event and volunteers will bring them to the Pantry.
- Supervisor Bassi shared with Trustees copies of the sign-in sheets for food donations from residents during the month of December.

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Lake County Coordinated Transportation Services Committee (LCCTSC)

- No report.

Human Relations Commission (HRC) Report Gail Feiger Brown

- Clerk Brown attended the January 9 HRAG meeting. This year, HRAG is coordinating the Martin Luther King Day, Jr. of Service event on January 20 and the Highland Park Awards event on April 22.

Cemetery Report Cindy Wolfson

- Sergio's Tree Removal will be removing four trees from Mooney Cemetery. The City of Highland Park issued permits for the removal and waived the fees.
- There was a recent burial at Mooney Cemetery.

Old Business

None.

New Business

None.

Executive Session

None

Adjournment

With no further business to conduct, Trustee Alvarez moved, seconded by Trustee Zisook that the meeting be adjourned at 8:10 p.m. The motion passed unanimously by voice vote.

Respectfully submitted,

Gail Feiger Brown, Moraine Township Clerk