

**MORAIN TOWNSHIP, LAKE COUNTY, ILLINOIS**  
**MINUTES OF REGULAR MEETING**  
**July 9, 2020, 7:00 PM**

The meeting was called to order at 7:00 p.m., and upon roll call the following members were present remotely via conference call: Supervisor Anne Flanigan Bassi, Trustees Pablo Alvarez, Dwayne Douglas, Cindy Wolfson and Amy Zisook.

Also present (at the Moraine Township office, 800 Central Avenue, Highland Park): Clerk Gail Feiger Brown.

**Public Comment**

There was no comment.

**Approval of Minutes**

Trustee Zisook moved, seconded by Trustee Douglas, to table approval the June 25, 2020 Regular Board Meeting Minutes to the July 23 Regular Board Meeting. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Douglas, Wolfson and Zisook; voting Nay: none.

**Approval of Bills**

Trustee Douglas moved, seconded by Trustee Alvarez, Approval of the bills for the period June 26, 2020 -July 9, 2020 in the following amounts: \$,4,023.29 General Assistance Fund, \$21,021.93 Town Fund. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Douglas, Wolfson and Zisook; voting Nay: none.

**Action Item**

- **Acceptance of COVID housing relief program grant award in the amount of \$15,000.00**  
Trustee Douglas moved, seconded by Trustee Zisook, Acceptance of COVID housing relief program grant award in the amount of \$15,000.00. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Douglas, Wolfson and Zisook; voting Nay: none.

**Reports**

**Assessor's Report** Mark Lindsay  
No report

**Supervisor's Report** Anne Flanigan Bassi

- Supervisor Bassi read to Trustees a thank you note from a Food Pantry client.
- As of July 9, 59 applications for emergency assistance have been submitted. 39 have been approved, totaling \$41,061.86 assistance provided to residents. 16 have been denied and 4 are pending. The Township has also provided utility assistance.
- Staff Lupe Somerville has contacted recipients of emergency assistance and reported that about 80% have returned to work, full or part-time.
- The Moraine Township Charitable Fund, Inc. has received \$216,490.00 as of July 9.
- Supervisor Bassi is continuing to work on safety measures and procedures for reopening the office to staff and the public.
- Supervisor Bassi has been working with IT Consultant Dan Johnson about an intercom system for the office and presented several options to Trustees.

Trustees concurred that the best system is the one that for \$4,500.00 includes separate buzzers for township services and for Assessor services, a video component, links to the office telephone system and can interface with cellphone applications.

- Staff continue to work remotely, one employee a day in the office and all other staff serving residents remotely.
- Thanks to Affordable Care Act (ACA) health insurance volunteers Barb Altman, Bruce Mainzer, Becky Xavier for each taking a week of the month to respond to Affordable Care Act inquiries and handling enrollments as needed.
- Weekly usage at the Food Pantry is stable. It has slightly decreased, and fewer bags are delivered. A high percentage of Food Pantry visitors are now registered with the Pantry. Registered clients who visited the pantry in June will be eligible to receive a supplemental grocery gift card in July.
- Little Tommy's plumber routed the sewage pipes and ran a camera through the pipes. They discovered two breaks in the sewer line, one in the middle of Central Street and one by the water main between the sidewalk and the street. They will provide a list of vendors to obtain quotes for repair.

#### **Latino Advisory Committee Report**

No report

#### **Food Insecurity Issues Report** Amy Zisook

- On July 9, Highland Park High School picked up 80 snacks bags from Moraine Township for students and their families, which they will deliver by bus.
- Trustee Zisook is working with some of the sponsors on District 112 backpack programs for the fall.

#### **Food Pantry Report** Anne Flanigan Bassi

- Thanks to Trustee Zisook and Clerk Brown for packing household bags to be distributed at the Pantry on July 14. This month's household bag includes paper towels, disinfectant, dish soap, body wash, facial tissue, deodorant, sponge, toothpaste and 2 toothbrushes.
- The Pantry is providing dairy, meat and produce to clients along with non-perishable food, and is working on increasing perishable offerings. Thanks to Organic Produce for bringing in produce over the summer.
- Some Pantry volunteers have been working by themselves but it is still unsafe to have groups of volunteers working together at the Pantry.

#### **Pantry Plants Garden Report**

No report

#### **Lake County Coordinated Transportation Services Committee (LCCTSC) Report**

No report

#### **Human Relations Advisory Group Report (HRAG)**

No report

**Cemetery Report** Cindy Wolfson

Thanks to Cemetery Manager Donna Novickas for working with a family who wanted to add cremains to a family plot. Unfortunately, there was no room on the plot, but during the work it was determined that there is a marker at the foot of the plot that belongs two plots over. Kelly and Spaulding will handle the move for \$200.00.

**Old Business**

None

**New Business**

None

**Executive Session**

None

**Adjournment**

With no further business to conduct, Trustee Douglas moved, seconded by Trustee Alvarez that the meeting be adjourned at 7:57 p.m. Voting Aye by roll call vote: Supervisor Bassi, Trustees Alvarez, Douglas, Wolfson and Zisook; voting Nay: none.

Respectfully submitted,

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Gail Feiger Brown, Moraine Township Clerk