

MORAIN TOWNSHIP, LAKE COUNTY, ILLINOIS

MINUTES OF REGULAR MEETING

June 11, 2020, 7:00 PM

The meeting was called to order at 7:00 p.m., and upon roll call the following members were present remotely via conference call: Supervisor Anne Flanigan Bassi, Trustees Pablo Alvarez, Cindy Wolfson and Amy Zisook.

Absent: Trustee Dwayne Douglas

Also present: Clerk Gail Feiger Brown and Moraine Township Resident Janet Freed.

Public Comment

There was no public comment.

Citizen Grant Advisory Committee Report Amy Zisook

The Committee recommended grants to 15 agencies for 16 programs, totaling \$175,000.00 as had been allocated by the Board. The summary grant report and spreadsheet are attached to the minutes. The agencies selected effectively and efficiently provide services for our residents that complement what the Township is able to provide in fulfillment of our mission. Thanks to committee members who gave thoughtful and careful consideration in making these important decisions: John Ropiequet, Chair, Laura Biagi, Janet Freed, Bill Laegeler and Ginny Schulte.

Approval of Minutes

Trustee Zisook moved, seconded by Trustee Wolfson, to approve the May 14, 2020 and May 26, 2020 Regular Board Meeting Minutes. The motion passed unanimously by voice vote.

Approval of Bills

Trustee Wolfson moved, seconded by Trustee Alvarez, Approval of the bills for the period May 27-June 11, 2020 in the following amounts: \$6,179.97 General Assistance

Fund, \$16,485.80 Town Fund. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Wolfson and Zisook; voting Nay: none.

Action Items

- **Approval of Fiscal Year 2020-2021 Grants to Agencies**
Trustee Zisook moved, seconded by Trustee Alvarez, to award \$175,000.00 for grants to local social service agencies in accordance with the Citizen Advisory Grant Committee recommendations. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Wolfson and Zisook; voting Nay: none.
- Motion to approve offering a choice of the following health insurance plans to full-time employees for the plan year August 1, 2020 through July 31, 2021
 - Blue Cross/Blue Shield Direct HMO Plan P5060BCH with Moraine Township covering 85% of the monthly premium; employee responsible for 15%
 - Blue Cross/Blue Shield Blue Precision HMO Plan P506PSN with Moraine Township covering 85% of the monthly premium; employee responsible for 15%
 - Blue Cross/Blue Shield S507OPT H.S.A. PPO Plan with Moraine Township covering 100% of the employee monthly premium and 50% of dependent premium; employee responsible for 50% of dependent premium
Trustee Wolfson moved, seconded by Trustee Zisook, Adoption of health insurance plans for full-time employees for the plan year August 1, 2020 through July 31, 2021. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Wolfson and Zisook; voting Nay: none.
 - **Adoption of Principal Group Insurance Term Life benefits**
Trustee Wolfson moved, seconded by Trustee Zisook, Adoption of Principal Group Insurance Term Life Benefits in the amount of \$25,000.00 and an option for employees to purchase additional voluntary term life insurance with employees responsible for 100% of the premium for additional voluntary term life insurance. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Wolfson and Zisook; voting Nay: none.
 - **Adoption of voluntary dental insurance to full-time employees for the plan year August 1, 2020 through July 31, 2021**
Trustee Wolfson moved, seconded by Trustee Zisook, Adoption of voluntary dental insurance to full-time employees for the plan year August 1, 2020 through July 31, 2021. Employees are responsible for 100% of the monthly premium. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Wolfson and Zisook; voting Nay: none.
 - **Contribution to employee H S A accounts for employees selecting H S A –qualified PPO insurance plan**
Trustee Wolfson moved, seconded by Trustee Zisook, approval of

contribution to employee H S A accounts for employees selecting H S A -qualified PPO insurance plan: Township H S A contributions of \$4,000.00 for each employee who enrolls for family health insurance coverage, and \$2,000.00 per year for each employee who enrolls for individual health insurance coverage in the Blue Cross/Blue Shield S5050PT PPO H S A Plan. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Wolfson and Zisook; voting Nay: none.

- **Contribution to employee HRA plans for employees selecting HMO insurance plans**

Trustee Wolfson moved, seconded by Trustee Zisook, approval of contribution to employee HRA plans for employees selecting HMO insurance plans: Township HRA reimbursements up to \$4,000.00 of qualified medical and dental costs for each employee who enrolls for family health insurance coverage, and \$2,000.00 per year for employees who enroll for individual health insurance coverage for employees enrolling in either the Blue Cross Precision Plan or the Blue Direct HMO Plans. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Wolfson and Zisook; voting Nay: none.

- **Reports**

- **Assessor's Report** Mark Lindsay
No report

Supervisor's Report Anne Flanigan Bassi

- Trustees were given the service report for March, 2019 through May, 2020. Food Pantry usage has increased significantly.
- Beginning June 22, Moraine Township Door-to-Door Van Service will be partially resumed to serve more clients for critical medical appointments.
- For the month of June, gift cards will be distributed monthly to registered pantry clients who visited the Pantry in May. Single-member households will receive \$50 and households of 2+ will receive \$100. Included with the card distribution is a letter to clients asking them to call if their family needed additional food or other assistance based on their health or work status or family size.
- Since March, Moraine Township has received 54 applications for emergency rent assistance: 37 have been approved totaling \$40,065.80 of disbursements. 11 denied, 6 are pending. Denied applications include 2 over asset, 2 over income, 7 failed to provide income/asset verification.

- As of June 9, the Moraine Township Charitable Foundation, Inc. has received \$197,148.90 in contributions. The contributions have provided funds for rental and other emergency assistance and enabled us to purchase large quantities of fresh and shelf-stable food and household items.
- Thanks to Staff Carol Pomerantz, Rosa Machabanski and Sanela Abazovic for remotely answering the Township phones and providing some services for clients.
- Supervisor Bassi asked Trustees to consider terminating the taxi coupon program at the June 25 Regular Board Meeting. Clients were primarily using coupons during times when the Door-to-Door Van program is available to them at a much lower cost. The Supervisor recommended that residents be permitted to use previously issued coupons through July 31 only. The Board concurred and the item will be on the June 25 agenda.
- Supervisor Bassi and Trustees concurred that as employees have continued to work from home due to COVID-19 and have used their personal cellphones to conduct Township business, part of their cell phone cost should be reimbursed. Full-time employees will receive \$50.00/month and part-time employees will receive \$25.00/month while they continue to work remotely.
- Supervisor Bassi is working with Staff on procedures for re-opening the office fully to employees and the public. Face shields have been purchased and assembled. Staff will be offered a \$30.00 stipend to purchase the masks of their choice.
- An intercom will be installed outside the front door and a door unlock buzzer so that visitors can be buzzed in as appropriate. For the time being, staff will continue to serve residents remotely.
- Thanks to retired HPHS teacher Jonathan Wieland for fabricating and donating face shields.

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Latino Advisory Committee Report Pablo Alvarez

No report.

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Food Insecurity Issues Report Amy Zisook

No report.

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Food Pantry Report Anne Flanigan Bassi

- Grocery Gift Cards: Thanks to Sunset Foods and Jewel-Osco for selling us grocery gift cards at a discount. A discussion was held about client preference and transportation issues for both stores.
- TB Beautiful Salon: The manager of B Beautiful Salon, located in the building immediately east of the Township, contacted Staff about the line of cars for the Pantry on Tuesday mornings blocking her clients from their parking lot. Supervisor Bassi has arranged for more traffic control volunteers to make sure that the salon clients are not blocked.

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Pantry Plants Garden Report Anne Flanigan Bassi

The Pantry garden has been planted, and plots were offered to clients who had plots last year. Participating clients were given a \$25.00 to Home Depot to purchase plants, funded by remaining funds from last year's Liberty Prairie Foundation grant. Thanks to Sam Piro, Linda Mihel and Sandy Washburn.

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Lake County Coordinated Transportation Services Committee (LCCTSC)

No report

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Human Relations Advisory Group Report (HRAG)

No report

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Cemetery Report

No report

Old Business

None

New Business

None

Executive Session

None

Adjournment

With no further business to conduct, Trustee Alvarez moved, seconded by Trustee Zisook that the meeting be adjourned at 8:47 p.m. The motion passed unanimously by voice vote.

Respectfully submitted,

Gail Feiger Brown, Moraine Township Clerk