

## **MORaine TOWNSHIP, LAKE COUNTY, ILLINOIS MINUTES OF REGULAR MEETING**

**June 25, 2020, 7:00 PM**

The meeting was called to order at 7:00 p.m., and upon roll call the following members were present remotely via conference call: Supervisor Anne Flanigan Bassi, Trustees Pablo Alvarez, Dwayne Douglas, Cindy Wolfson and Amy Zisook.

Also present at the Moraine Township office, 800 Central Avenue, Highland Park: Clerk Gail Feiger Brown.

### **Public Comment**

There was no public comment.

### **Approval of Minutes**

Trustee Zisook moved, seconded by Trustee Douglas, to approve the June 11, 2020 Regular Board Meeting Minutes. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Douglas, Wolfson and Zisook; voting Nay: none.

### **Approval of Bills**

Trustee Douglas moved, seconded by Trustee Zisook, Approval of the bills for the period June 12- June 25, 2020 in the following amounts: \$6,331.12 General Assistance Fund, \$199,813.59 Town Fund. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Douglas, Wolfson and Zisook; voting Nay: none.

### **Action Item**

- **Termination of Taxi Coupon Program**

Trustee Wolfson moved, seconded by Trustee Zisook, Termination of the Taxi Coupon Program. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Douglas, Wolfson and Zisook; voting Nay: none.

### **Reports**

- **Assessor's Report**

No report

- 

**Supervisor's Report** Anne Flanigan Bassi

- As of June 25, 55 Emergency Assistance Applications have been received. Of those, 38 applications were approved, 3 were over income, 2 were over asset and 8 failed to provide income-asset verification.
- On June 23, Supervisor Bassi gave a report to the Highland Park Community Foundation Board about Moraine Township services during the COVID-19 pandemic. She reported that Township Staff have made wellness calls to clients. Eligible residents have been signed up for Medicaid and SNAP. Many of the Emergency Application recipients have now returned to work full-time or part-time. A big issue confronting our clients with children is the lack of structured activity for children.
- Thanks to a generous community, donations to the Moraine Township Charitable Fund, Inc. total \$213,579.90. Over \$100,00.00 has been spent on rent and other Emergency Assistance, food and household items for low-income residents.
- Supervisor Bassi has continued to work on the audit with Auditor Joe Troyer, Accountant Apol Arenas, and Staff Sanela Abazovic.
- The auto-answering system for incoming phone calls is not operational. IT consultant Dan Johnson is making necessary modifications.
- Thanks to Door-to-Door Van Driver Matt Jennings for his assistance with the front counter plexiglass shields, which he will install soon.
- IT consultant Dan Johnson is continuing to work on buzzer intercom options that will connect with the telephone system.
- Supervisor Bassi is working on a plan to safely return employees to the office. Until a plan is in place, employees will continue to work remotely.

●

**Latino Advisory Committee Report** Pablo Alvarez

The Committee met via teleconference on June 18. Thanks to several local agencies that sent representatives. The agencies are providing essential services to Moraine Township LatinX residents who are struggling during the COVID-19 pandemic by distributing food, monetary assistance, help filling out applications, personal safety kits, and health care. They are also encouraging families to participate in the Census to ensure that Highland is not undercounted.

● **Food Insecurity Issues Report** Amy Zisook

Highland Park High School picked up 80 bags of breakfast and snack food from Moraine Township they will deliver to low-income students.

● **Food Pantry Report**

- The weekly food pantry report was given to Trustees.
- Thanks to the incredible team who have made it possible for us at the Pantry: Staff Linda Contreras, Trustee Alvarez, Moraine Township resident and volunteer Jolita Norkus, and Highland Park High School staff members.

- 

**Pantry Plants Garden Report**

No report

- 

**Lake County Coordinated Transportation Services Committee (LCCTSC)**

No report

- 

**Human Relations Advisory Group Report (HRAG)**

No report

- 

**Cemetery Report**

Trustee Wolfson has arranged with landscaper Mario Dominguez to repair the fence at Mooney Cemetery.

**Old Business**

None.

**New Business**

None

**Executive Session**

None

**Adjournment**

With no further business to conduct, Trustee Douglas moved, seconded by Trustee Alvarez that the meeting be adjourned at 8:40 p.m. The motion passed unanimously by voice vote.

Respectfully submitted,

---

Gail Feiger Brown, Moraine Township Clerk