

## MORAIN TOWNSHIP, LAKE COUNTY, ILLINOIS

### MINUTES OF BOARD MEETING

June 24, 2021

Meeting called to order at 5:37 pm by Supervisor Anne Flanigan Bassi

The following were in attendance: Supervisor Anne Flanigan Bassi, Trustees Pablo Alvarez, Christine Peschier, Nancy Chausow Shafer. Also in attendance: Clerk Naomi Wexler and Case Worker Lupe Somerville. Absent: Trustee Mark Haggarty.

Case Worker Guadalupe Somerville introduced herself to the Board, talked about her background, tenure at the Township, and her responsibilities, and distributed and explained the COVID Emergency Assistance Report as of June 24, 2021.

#### Public Comment

There was no public comment.

#### Approval of Minutes

Trustee Shafer moved, seconded by Trustee Peschier, to approve minutes from the board meeting June 10, 2021. **The motion passed by voice vote.**

#### Approval of Bills

Trustee Shafer moved, seconded by Trustee Alvarez, to approve bills for the period June 11 to June 24, 2021 in the amount of \$33,830.49 for Town Fund and \$5,234.63 for General Assistance. Voting Aye by roll call vote: Supervisor Bassi and Trustees Alvarez, Peschier and Shafer. Voting Nay: none. **The motion passed.**

#### Approval of Employee Benefits

- Trustee Alvarez moved, seconded by Trustee Shafer to approve employee health insurance for full-time employees for the plan year August 1, 2021 through July 31, 2022.
  - Blue Cross/Blue Shield Blue Precision HMO Plan P506PSN
  - Blue Cross/Blue Shield S507OPT HSA-qualified PPO PlanVoting Aye by roll call vote: Supervisor Bassi and Trustees Alvarez, Peschier and Shafer. Voting Nay: none. **The motion passed.**
- Trustee Shafer moved, seconded by Trustee Alvarez to approve Township contribution to employee HSA account: \$2,000/employee only and \$4,000/family / dependent coverage, for BCBS S5050PT PPO HSA-qualified plan. Voting Aye by roll call vote: Supervisor Bassi and Trustees Alvarez, Peschier and Shafer. Voting Nay: none. **The motion passed.**
- Trustee Shafer moved, seconded by Trustee Peschier to approve Township contribution to employee HRA plan up to \$2,000/employee only and \$4,000/family for BC/BS HMO Plan P506PSN plan. Voting Aye by roll call vote: Supervisor Bassi and Trustees Alvarez, Peschier and Shafer. Voting Nay: none. **The motion passed.**
- Trustee Alvarez moved, seconded by Trustee Shafer to approve **optional** Principal Group Dental Insurance for full-time employees. Voting Aye by roll call vote: Supervisor Bassi and Trustees Alvarez, Peschier and Shafer. Voting Nay: none. **The motion passed.**
- Trustee Alvarez moved, seconded by Trustee Peschier to approve Principal Group Insurance Term Life benefits for full-time employees. Voting Aye by roll call vote:

Supervisor Bassi and Trustees Alvarez, Peschier and Shafer. Voting Nay: none. **The motion passed.**

## **Reports**

### **Assessor's Report**

Lake County confirmed that it is anticipating publishing assessments July 15 which will start the 30-day period for appealing property assessments; final day to file is Monday, August 16.

### **Supervisor's Report – Supervisor Anne Flanigan Bassi**

- Supervisor Bassi updated the Board on the initial research gathering phase of the new website project.
- Trustee Alvarez, Case Worker Somerville and Supervisor Bassi all participated in the City of Highland Park's Affordable Housing Strategic Planning meetings.
- The Supervisor and Administrator had the final meeting this week with accountant to finalize Township accounting records for the annual audit (delayed this year due to a delay in the distribution of the final tax disbursement settlement statement from Lake County).
- Supervisor Bassi reminded the Board about scheduling newly elected officials training.
- Thanks to Trustee Peschier for help with donor thank you electronic acknowledgments.

### **Latino Advisory Committee Report - Trustee Pablo Alvarez**

Trustee Alvarez hosted the committee members, and past members, for a dinner at his home on June 18 to connect informally and thank them for their efforts during the past 15-months on behalf of Township residents. The committee will reconvene in August.

### **Food Pantry Report: Supervisor - Anne Flanigan Bassi**

- COVID Food pantry usage report was distributed to Trustees.
- Thanks to Trustees Alvarez, Peschier and Haggarty for helping with food deliveries. June 29 will be last day for drive-through and deliveries, except for residents who are confirmed to be unable to get to the Pantry due to disability or illness. Clients who cannot come during Pantry hours will be allowed to pick up pre-packed bags during office hours.
- Staff and Supervisor are working on tweaking the plan for safely re-opening the Pantry to shopping on July 7.

### **Pantry Garden Report – Anne Flanigan Bassi**

No report.

### **Cemetery Report – Anne Flanigan Bassi**

Daggit Cemetery is undergoing the second year of a planned three year project to restore headstones.

### **Old Business**

None

**New Business**

- Supervisor Bassi distributed information to Board about a permissive Illinois statute for establishing a policy for electronic attendance at Township meetings, and the issues that would need to be considered. Materials distributed were for Board information only and discussion will occur at a future meeting.
- Supervisor Bassi continued Board member orientation with information about overseeing of disbursements, bill approval policy and process, prevailing wage, public bidding, Township policies and contracts.

**Executive Session**

None

**Adjournment**

Trustee Alvarez moved, seconded by Trustee Peschier, that the meeting be adjourned. The motion passed by a voice vote. The meeting was adjourned at 6:50 p.m.

Respectfully submitted,

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Naomi Wexler, Moraine Township Clerk