

MORaine TOWNSHIP, LAKE COUNTY, ILLINOIS
MINUTES OF BOARD MEETING
March 8, 2022

The meeting was called to order at 5:30 p.m. by Supervisor Anne Flanigan Bassi.

The following Board Members were in attendance on site: Supervisor Anne Flanigan Bassi, Trustees Pablo Alvarez, Mark Haggarty, and Christine Peschier.

Also in attendance on site: Assessor Mark Lindsay and Clerk Gail Feiger Brown.

Attending remotely via video conference: Trustee Nancy Chausow Shafer.

Pledge of Allegiance

Clerk Brown led the recitation of the Pledge of Allegiance.

Resolution in appreciation of Moraine Township Deputy Assessor Sheila Platt

Assessor Lindsay read aloud a Resolution in appreciation of Moraine Township Deputy Assessor Sheila Platt, thanking her for her 17 years of service to Township residents.

Public Comment

There was no public comment.

Approval of Minutes

Trustee Haggarty moved, seconded by Trustee Peschier, to approve minutes from the board meeting on February 22, 2022.

The motion passed unanimously by voice vote.

Approval of Bills

Trustee Shafer moved, seconded by Trustee Alvarez, to approve bills for the period February 23, 2022 to March 8, 2022 in the amount of \$32,232.50 for the Town Fund and \$18,702.55 for the General Assistance Fund.

Voting Aye by roll call vote: Supervisor Bassi and Trustees Alvarez, Haggarty, Peschier, and Shafer. Voting Nay: none. **The motion passed.**

Action Items

- **Adoption of Agenda of Annual Town Meeting to be held April 12, 2022**

Trustee Peschier moved, seconded by Trustee Alvarez, to adopt the Agenda of the Annual Town Meeting to be held April 12, 2022.

The motion passed unanimously by voice vote.

- **Approval of Auditor Engagement Letter in the amount of \$9,500.00 for Audit of Township financial records for the Fiscal Year Ending March 31, 2022**

Trustee Alvarez moved, seconded by Trustee Peschier, approval of the Auditor Engagement Letter with George Roach & Associates, P.C. in the amount of \$9,500.00 for Audit of Township financial records for the Fiscal Year Ending March 31, 2022.

Voting Aye by roll call vote: Supervisor Bassi and Trustees Alvarez, Haggarty, Peschier, and Shafer. Voting Nay: none. **The motion passed.**

- **Motion to post Amended Budget and Appropriation Ordinance for Fiscal Year 2021-2022 and to post Proposed Budget and Appropriation Ordinance for Fiscal Year 2022-2023**

Trustee Shafer moved, seconded by Trustee Haggerty, to post the Amended Budget and Appropriation Ordinance For Fiscal Year 2021-2022 and to post the Proposed Budget and Appropriation Ordinance for Fiscal Year 2022-2023.

Voting Aye by roll call vote: Supervisor Bassi and Trustees Alvarez, Haggarty, Peschier, and Shafer. Voting Nay: none. **The motion passed.**

Reports

Assessor's Report: Assessor Lindsay

- Deputy Assessor Sheila Platt's last day of employment is March 11. After 17 years with the Township, she will be missed. Assessor Lindsay is conducting a search for her replacement. A discussion was held about compensation and benefits.

Supervisor's Report: Supervisor Bassi

- The Moraine Township January 31, 2022 cash balance report was distributed to trustees.
- The Moraine Township 15-month service report was distributed to trustees.
- The Moraine Township Emergency Assistance report from March, 2020 to present was distributed to trustees.
- The Spanish translation of the Moraine Township website is now working on all mobile devices thanks to Evelyn Gehrig. There are still small ADA issues to be resolved.
- Most of the staff will attend a one-hour de-escalation training on September 29.
- An all-staff meeting was held on March 8 with Lenny Xavier to learn how to use the volunteer database he created for the Township.
- The Board concurred that Moraine Township will participate in the City of Highland Park/Park District of Highland Park July 4th parade.
- SWALCO contacted Supervisor Bassi about having a textile recycling bin sited outside the Moraine Township office. Supervisor Bassi will obtain more information for a future discussion.
- Supervisor Bassi and staff are interviewing summer intern candidates.
- Trustee Peschier is participating in the Alliance for Human Services Lake County poverty simulation to be held on April 30.
- Moraine Township has been invited to create a display for the Ruth Fell Wander Community Art Wall at the First Bank of Highland Park for the month of September.
- The Board approved the Auditor Engagement Letter with George Roach & Associates, P.C. earlier in the Board Meeting; Supervisor Bassi and staff are preparing for the audit.
- The stucco and tuckpointing work will begin on March 14. The work on the south side, adjacent to the beauty salon parking lot, will be conducted on Mondays when the salon is closed.
- Supervisor Bassi, Staff Luis Gonzalez, and former Moraine Township trustee Amy Zisook attended a virtual meeting on the Ride Lake County paratransit program for seniors and residents with disabilities.

Food Pantry Report

- The usage report on the re-opened Pantry was distributed to Trustees.
- Supervisor Bassi and staff met and determined that March 29 will be the last full delivery of food to seniors. Thanks to volunteer Vic Bassi for delivering to the 6-7 clients who can't get to the Pantry and thanks to Clerk Brown for handling the deliveries on May 3 and May 17.

Food Insecurities Report: Trustee Peschier

- Thanks to all of the District 112 schools for holding a food drive for the Pantry. Each school collected a different specific item.
- Thanks to Am Shalom who is holding a food drive for the Pantry on March 13.
- Trustee Peschier, Trustee Haggarty and former Moraine Township Trustee Amy Zisook held a videoconference on March 8 to discuss snack programs at Indian Trail and other District 112 schools.

Volunteer Income Tax Assistance (VITA): Supervisor Bassi

- The VITA program is gearing up. 42 returns were completed in February and 177 inquiry calls were returned. One taxpayer donated \$50.00 to the Pantry as a thank-you.

Lake County All-Natural Hazard Mitigation Plan Update Report: Trustee Shafer

- Trustee Shafer attended the Lake County All-Natural Hazard Mitigation Plan Update Meeting on February 23 as Moraine Township's representative to the Hazard Mitigation Planning Committee. Moraine Township has been asked to promote resident participation in a questionnaire that will address natural disasters.

Citizen Grant Advisory Committee Report: Trustee Haggarty

- 17 agencies have submitted grant applications. The committee will meet April 5 to review and discuss the applications.

Old Business

There was no old business.

New Business

- **Statement of Economic Interest: Supervisor Bassi**
Board members are required to file Statement of Economic Interest forms by May 1. Trustees had questions about requested information on the new form.
- **Governor Pritzker Disaster Declaration: Supervisor Bassi**
Governor Pritzker's Disaster Declaration regarding the Open Meetings Act has been extended through April 2, allowing Board meetings to be held remotely.
- **March 22 Board Meeting: Supervisor Bassi**
The March 22 Board meeting occurs when several Board members will be out-of-town due to school Spring Break. Supervisor Bassi will assess agenda items to determine if the meeting can be cancelled or rescheduled.

Executive Session

There was no executive session.

Adjournment

Trustee Alvarez moved, seconded by Trustee Shafer, that the meeting be adjourned at 7:11 p.m. **The motion passed by a voice vote.**

Respectfully submitted,

A handwritten signature in blue ink that reads "Gail Feiger Brown". The signature is written in a cursive style with a horizontal line underneath the name.

Gail Feiger Brown, Mdraine Township Clerk
