

MORAIN TOWNSHIP, LAKE COUNTY, ILLINOIS
MINUTES OF BOARD MEETING
February 7, 2024

The meeting was called to order at 6:00 p.m. by Supervisor Anne Flanigan Bassi.

The following Board Members were in attendance in person: Supervisor Anne Flanigan Bassi, Trustees Mark Haggarty and Nancy Chausow Shafer.

Absent: Trustees Pablo Alvarez and Allison Levin.

Also present: Clerk Gail Feiger Brown, Robin Byster, Highland Park Community Nursery School and Day Care Center.

Pledge of Allegiance

Clerk Brown led the recitation of the Pledge of Allegiance.

Public Comment

There was no public comment.

Agency Presentation

Robin Byster, Highland Park Community Nursery School and Day Care Center

The Township was thanked for its grant which supports scholarships for childcare and education for income-qualified children in the Township.

Approval of Minutes

Trustee Shafer moved, seconded by Trustee Haggarty, approval of minutes from the board meetings of January 10, 2024 and January 24, 2024.

The motion passed unanimously by voice vote.

Approval of Bills

Trustee Haggarty moved, seconded by Trustee Shafer, to approve bills for the period January 25, 2024, to February 7, 2024, in the amount of \$32,003.64 for the Township Corporate Fund and \$7,803.89 for the General Assistance Fund.

Voting Aye by roll call vote: Supervisor Bassi, Trustees Haggarty and Shafer. Voting Nay: none.

The motion passed.

Action Item

Approval of Resolution Establishing a New Fund for Capital Maintenance for Moraine Township

Trustee Haggarty moved, seconded by Trustee Shafer, to table the approval of the Resolution Establishing a New Fund for Capital Maintenance for Moraine Township until the next board meeting.

The motion passed unanimously by voice vote.

Reports

Assessor's Report

No report

Supervisor's Report: Supervisor Bassi

- a. A copy of the January 31, 2024 Bank Balance Report was distributed to Trustees.

- b. A copy of the Emergency Assistance/General Assistance Report for Fiscal Year 2023-2024 was distributed to Trustees.
- c. A copy of the 15-month service report through January, 2024 was distributed to Trustees.
- d. Due to the high quote from Heartland IT for penetration and vulnerability testing, Supervisor Bassi has scheduled a meeting with the Cybersecurity and Infrastructure Security Agency (CISA), which provides IT services.
- e. The Volunteer Income Tax Assistance (VITA) program started on Saturday February 3 and served 25 taxpayers.
- f. The City of Highland Park overcharged the Township for health insurance for three employees. Adjustments have been made to both Township cost and employee deductions.
- g. Moraine Township will be a co-sponsor of Habitat Highland Park at the Highland Park Public Library on March 17.
- h. Township Officials of Illinois (TOI) is holding a lobby day in Springfield on April 17. Trustees are invited to attend.
- i. The City of Highland Park will hold neighborhood meetings on April 26, May 7, and May 15. The May 7 event will be held at Moraine Township at 7:00 p.m.
- j. Trustees were given a copy of a Moraine Township website analytics report for January, 2024. A discussion was held. Reports will now be distributed quarterly instead of monthly.
- k. Interviews for a summer intern will be held at the end of February.
- l. Supervisor Bassi attended an intergovernmental meeting on February 7.

Latino Advisory Committee Report

Trustee Alvarez was unable to attend but noted that a date for hosting a community resource fair has been set. The event will be held on Saturday April 20, 9:00 a.m. to 1:00 p.m., at Highland Park High School.

Food Pantry Report: Supervisor Bassi

A copy of the Food Pantry Usage report was distributed to Trustees.

Food Insecurities Report: Supervisor Bassi and Clerk Brown

- a. Clerk Brown delivered snack food to the Highland Park High School Drop-In Center, Sherwood School and Edgewood School.
- b. Bags of food will be made available to qualified Oak Terrace families every Friday afternoon in February.

Old Business

Letter Carrier Food Drive: Trustee Haggarty

Trustees Haggarty and Shafer agreed to co-chair the drive.

New Business

a. Citizen Advisory Grant Committee: Clerk Brown

Clerk Brown reported the resignation of Ginny Schulte from the Committee, and gratitude for her service and dedication. The grant application for agencies is March 1.

b. Budget and Appropriation Ordinance for Fiscal Year 2024-2025

Supervisor Bassi distributed a draft of the proposed Budget for Fiscal Year 2024-2025, along with other materials, for a preliminary discussion at the February 21 Board Meeting. Trustees Alvarez and Levin will meet individually with Supervisor Bassi to review the budget in-depth, prior to the February 21 meeting.

Executive Session

There was no executive session.

Adjournment

Supervisor Bassi adjourned the meeting at 7:24 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Gail Feiger Brown". The signature is written in a cursive style and is positioned above a horizontal line.

Gail Feiger Brown, Moraine Township Clerk