

**MORAIN TOWNSHIP, LAKE COUNTY, ILLINOIS**  
**MINUTES OF BOARD MEETING**  
**February 21, 2024**

The meeting was called to order at 6:00 p.m. by Supervisor Anne Flanigan Bassi.

The following Board Members were in attendance in person: Supervisor Anne Flanigan Bassi, Trustees Pablo Alvarez, Mark Haggarty, Allison Levin, and Nancy Chausow Shafer.  
Also present: Clerk Gail Feiger Brown, Christina Douglas (A Safe Place), and Moraine Township resident Amy Zisook.

**Pledge of Allegiance**

Clerk Brown led the recitation of the Pledge of Allegiance.

**Public Comment**

There was no public comment.

**Agency Presentation**

**Christina Douglas, A Safe Place**

The Township was thanked for its grant which supports services addressing domestic violence and human trafficking, including a crisis line, counseling, emergency shelter, courtroom advocacy, housing, and community education.

**Approval of Minutes**

Trustee Haggarty moved, seconded by Trustee Levin, approval of minutes from the board meeting of February 7, 2024.

**The motion passed unanimously by voice vote.**

**Approval of Bills**

Trustee Shafer moved, seconded by Trustee Haggarty, to approve bills for the period February 8, 2024, to February 21, 2024, in the amount of \$30,473.39 for the Township Corporate Fund and \$5,641.75 for the General Assistance Fund.

Voting Aye by roll call vote: Supervisor Bassi, Trustees Alvarez, Haggarty, Levin, and Shafer.

Voting Nay: none. **The motion passed.**

**Action Items**

**Approval of Resolution Establishing a Capital Maintenance Fund**

Trustee Shafer moved, seconded by Trustee Levin, to approve the Resolution Establishing a Capital Maintenance Fund.

Voting Aye by roll call vote: Supervisor Bassi, Trustees Alvarez, Haggarty, Levin, and Shafer.

Voting Nay: none. **The motion passed.**

**Correction to December 19, 2023 appointment of Dan Adelman to Ethics Commission: term should be 2 years rather than 3 years**

Trustee Alvarez moved, seconded by Trustee Haggarty, to approve the correction to the December 19, 2023 appointment of Dan Adelman to Ethics Commission: term should be 2 years rather than 3 years.

**The motion passed unanimously by voice vote.**

**Appointments of Luis Gonzalez and Rachel Jacoby to Citizen Advisory Grant Committee**

Trustee Levin moved, seconded by Trustee Shafer, appointment of Luis Gonzalez and Rachel Jacoby to the Citizen Advisory Grant Committee.

**The motion passed unanimously by voice vote.**

**Reports**

**Assessor's Report**

No report

**Supervisor's Report: Supervisor Bassi**

- a. A copy of the Emergency Assistance/General Assistance report for Fiscal Year ended 2023-2024 was distributed to Trustees.
- b. Supervisor Bassi, Administrator Sanela Abazovic, and IT consultant Dan Johnson met with Wei Chen Lin from Cybersecurity and Infrastructure Security Agency (CISA) on February 12 and February 21. They provided recommendations to help us access and address cybersecurity vulnerability and firewall protection.
- c. The Volunteer Income Tax Assistance (VITA) program is running smoothly.
- d. Supervisor Bassi is continuing to research the feasibility of a 708 mental health board.
- e. The \$1,000,000.00 CD held at First Bank of Chicago matured on February 20 and will be rolled over. \$350,000.00 to fund the Capital Fund will be transferred from the Township Fund to a new account at First Bank of Chicago.
- f. Northfield Township Supervisor Shiva Mohsenzadeh, along with staff and volunteers, visited the Township and toured the Pantry.
- g. Thanks to Jeanne Henry and QuadA Global Accreditation Authority, located in Highland Park, for their generous offer of office furniture. Supervisor Bassi and staff selected numerous almost-new desks, tables and chairs that will be picked up and transported to the Township.
- h. Elected officials are required to file their Statements of Economic Interest with the Lake County Clerk by May 1.
- i. Supervisor Bassi is continuing to work with the Lake County Treasurer's office to identify deductions from 2020 and 2021 tax distributions.

**Latino Advisory Committee Report**

No report

**Food Pantry Report: Supervisor Bassi**

- a. A copy of the Food Pantry Usage report was distributed to Trustees.
- b. Supervisor Bassi and Trustee Alvarez met with caseworkers from the Highwood Library, and District 112 Family Engagement Specialist Jose Castrejon, to discuss community feedback regarding Pantry eligibility.

**Food Insecurities Report: Clerk Brown**

Thanks to PORCH Chicagoland North for their donation of 15 bags of food for the Pantry and a \$200 Jewel gift card for school food programs.

**Old Business**

**Discussion of proposed budget for the Fiscal Year ended March 31, 2025**

Supervisor Bassi and Trustees discussed a proposed budget for the Fiscal Year ended March 31,

2025. They concurred to hold a vote to post the budget at the next Board Meeting.

**New Business**

**a. Calendar: Supervisor Bassi**

Statutory posting requirements necessitate moving the March 20 Board Meeting to March 13.

**b. Letter Carrier Food Drive: Trustee Haggarty and Trustee Shafer**

Work is underway on obtaining volunteers.

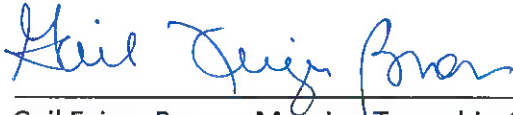
**Executive Session**

There was no executive session.

**Adjournment**

Supervisor Bassi adjourned the meeting at 8:09 p.m.

Respectfully submitted,



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Gail Feiger Brown, Moraine Township Clerk