



800 Central Avenue Highland Park 60035
847-432-3240 www.morainetownship.org

DISCLOSURE AND RELEASE

In order to better serve members of the public, Moraine Township offers tax preparation under IRS' Volunteer Income Tax Assistance (VITA) Program. Volunteers have been trained and are certified by Internal Revenue Service (IRS) to prepare basic income tax returns for taxpayers earning \$60,000 or less.

For tax year 2023 (returns prepared in 2024), some tax returns will be prepared remotely and some in-person.

IMPORTANT:

- VITA volunteers are not tax professionals but are trained to prepare basic tax returns. Tax returns submitted are prepared based on the information and documents provided to Moraine Township.
- Your privacy will be protected. Moraine Township will not retain any of your private information.
- Moraine Township volunteers are not qualified, and will not, provide financial advice to taxpayers, but will advise taxpayers of their options for receiving refunds or paying balances due, and for making contributions to Individual Retirement accounts, if eligible.

WAIVER AND RELEASE OF ANY CLAIMS AGAINST MORaine TOWNSHIP AND INDIVIDUAL VOLUNTEER

- I/We waive and release any and all claims against Moraine Township, and any individual VITA volunteer, arising out of, or relating to, any advice or communication to me/us in the preparation of our tax return.
- I/We acknowledge that I/We have read and understand the above Disclosure and Release, and that I/We have signed this Disclosure and Release freely and voluntarily.
- I/We further acknowledge that we have received a copy of this Disclosure and Release.

Printed Name(s) _____

Signature(s) _____

Date _____